

## Vusi Kunene Matlou

Judges Ave Windsor West Randburg 2193 | [matlouvusikunene544@gmail.com](mailto:matlouvusikunene544@gmail.com) | 0751860003 | [linkedin.com/in/vusi-matlou-449690243](https://www.linkedin.com/in/vusi-matlou-449690243)

### PROFESSIONAL SUMMARY

Proactive and driven third year Computer Science student with a passion in computer science. I am passionate about leveraging technology to optimize business processes and enhance user experiences. Adept at problem-solving, critical thinking, and collaborating in high-performance environments. My strong work ethic enables me to thrive in fast paced environments ,allowing me to support the growth and success of high performing organization.

### Areas of Expertise

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|-----------------------------------|------------------------|
| ✓ Event Coordination              | ✓ Website Development  |
| ✓ Project Management              | ✓ Customer service     |
| ✓ Team Leadership & Collaboration | ✓ Inventory Management |

### Education

**Eduvos University — Midrand South Africa**

**Bachelor of Science in Computer Science**

**Meridian Cosmo City — Cosmo City, South Africa**

**Matriculated: 2021**

- **Subjects:** Mathematics, English, IsiZulu, Physical Science, Life Science, Life Orientation. Computer Application Technology.

### Work Experience

**Crazy Plastics — Allensnek, South Africa**

**General Worker, Merchandiser & Stock Packer**

**November 2024 – January 2025**

- Managed inventory, stock rotation, and store merchandising to ensure optimal product availability.
- Developed attention to detail and efficiency in a fast-paced environment.
- Strengthened teamwork and communication skills while assisting customers.

**King Parts — Germiston, South Africa**

**Sales Assistant (Car Parts)**

**April 2024 – August 2024**

- Assisted customers in finding and purchasing the correct car parts for various vehicle models.
- Managed inventory and maintained product knowledge.
- Soft Skills: Customer Service, Attention to Detail, Communication, Sales
- Hard Skills: Product Knowledge (Car Parts), Inventory Management, POS Systems

**Robinson Liquors Intern – Parkview Randburg**

**IT Intern**

**March 2023- June 2023**

- Fixed printers, updated laptops, and handled other basic IT tasks to ensure smooth operations.
- Provided technical support and assisted customers with IT-related inquiries.
- Soft Skills: Customer service, technical troubleshooting & Attention to detail.
- Hard Skills: Basic hardware repair, IT support, Equipment troubleshooting.

- Coordinated event logistics for parties, weddings, and corporate events, including decoration, sound setup, and catering.
- Managed teams and assisted in client communications.
- Soft Skills: Time Management, Teamwork, Problem-Solving, Adaptability
- Hard Skills: Event Planning, Sound System Setup, Client Relationship Management, Budgeting

### **Leadership and Extracurricular Activities**

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#### **Deputy Head Boy (Grade 12) — Meridian Curro School (2022)**

- Coordinated school events, led meetings, and mentored junior students.
- Expertise Gained: Leadership, Teamwork, Conflict Resolution, Event Organization

#### **SRC Member (Grade 10-12)**

- Participated in school decision-making processes, collaborating with peers and faculty.
- Expertise Gained: Leadership, Communication, Planning

#### **Rugby Player (Position: Fullback)**

- Play fullback in school and university rugby, developing teamwork, endurance, and strategic thinking.
- Expertise Gained: Team Collaboration, Strategic Thinking, Physical Endurance

#### **Coding club committee (Position: President)**

- Part of the coding club in university where we help other students learn how to code and build projects.
- Expertise Gained: Team Collaboration, Strategic Thinking, coding under pressure.

### **Skills**

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- Technical: Basic hardware repair, IT support, Equipment troubleshooting.
- Soft Skills: Leadership, Communication, Problem-Solving, Teamwork, Adaptability.
- Hard Skills: Event Management, Project Coordination, Report generation, Cybersecurity Awareness, Financial Data Analysis

### **Hobbies**

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- Robotics, Gardening, Hiking, Camping, Sports.

### **Languages**

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- Proficient in IsiZulu, Setswana, Sepedi, and English.

### **References**

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Available upon request.